

## Letter of Intent Sample

(Please use the official letterhead of your organization)

To STUF United Fund

c/o Mr. John Lin, Affiliate Committee Chairperson

On behalf of (name of NPO/NGO), we would like to be affiliated with STUF under STUF Affiliate Program as outlined on STUF website. Enclosed please find related documents for your consideration:

-Certificate and Article of Incorporation

-IRS exempt status letter

-List of Board of Directors with name and title (family relationship indicated if any)

-Mission statement

-Past activities information sheet and pictures (Or: Please refer to our website at: <http://...>)

-Tax return and financial statements Signed (at least two officers of your organization) and dated.

Please email all your documents along with Letter of Intent to Affiliate Committee Chairperson Mr. John Lin via Email: [txjjlin@gmail.com](mailto:txjjlin@gmail.com).